



**TEXAS HIGHER EDUCATION  
COORDINATING BOARD  
GRANTS AND SPECIAL PROGRAMS**

P.O. Box 12788 Austin, Texas 78711

January 14, 2015

**KEN MARTIN**  
Assistant Commissioner for  
Financial Services/Chief  
Financial Officer  
512-427-6173  
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**TO:** Deans or Graduate Program Administrators at  
Texas Public and Independent Universities

**FROM:** Ken Martin 

**LESA MOLLER**  
Interim Deputy Assistant  
Commissioner for Student  
Financial Aid Programs  
512-427-6366  
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**SUBJECT:** Kenneth H. Ashworth Fellowship Program Application

**Telephone:**  
Austin area:  
(512) 427-6340  
Outside Austin:  
(800) 242-3062

We are pleased to provide you the enclosed application packet for the Kenneth H. Ashworth Fellowship Program. Deans or other graduate program administrators are invited to solicit applications and recommend up to two students for the 2015-2016 academic year.

**Fax:**  
(512) 427-6420

**Web Sites:**  
[www.thecb.state.tx.us](http://www.thecb.state.tx.us)  
[www.hhloans.com](http://www.hhloans.com)  
[www.collegefortexans.com](http://www.collegefortexans.com)

Dr. Kenneth H. Ashworth was Commissioner of Higher Education in Texas from 1976 to 1997. The Texas Higher Education Coordinating Board established the fellowship program in 1997 to honor Dr. Ashworth for his service as the agency's Commissioner. The purpose of the program is to provide financial assistance to students enrolled in a master's and doctoral program leading to a career in public service.

**Email address:**  
[grantinfo@thecb.state.tx.us](mailto:grantinfo@thecb.state.tx.us)

Applications will be ranked and the award recipient will be selected based on his or her academic ability, career plans, and individual qualifications, with emphasis on leadership and communication skills.

The deadline for submitting applications for consideration to the Coordinating Board, is February 20, 2015. Each packet should include the one-page application form, a copy of the student's Student Aid Report (from your college's financial aid office), a personal essay from the student, and two letters of recommendation – one from a faculty member and one from a non-faculty member. No additional pages should be included.

We look forward to receiving your applications. If you have any questions, please feel free to contact Shebah Spears at 1-800-242-3062 or via e-mail at [shebah.spears@thecb.state.tx.us](mailto:shebah.spears@thecb.state.tx.us). Awards will be announced by the end of April.

Enclosures

cc: Financial Aid Officers  
Graduate Deans  
Vice Presidents for Academic Affairs

# Kenneth H. Ashworth Fellowship Program

## Application Instructions

*2015-2016 Academic Year*

### Part A: STUDENT

To apply for an Ashworth fellowship, each applicant must provide the following materials to his or her dean:

**1. Completed application form Part A, along with;**

**2. Copy of the federal Student Aid Report (SAR)**

To be considered for an award, an applicant must have applied for financial assistance. The SAR is the federal document which indicates the student's Expected Family Contribution. The 2015-2016 SAR is preferred, but if it is not yet available, a copy of the 2014-2015 report is acceptable. The college's financial aid office can provide a copy of an applicant's most recent SAR. SAR's from earlier years are not acceptable;

**3. 500-word personal essay**

Instructions:

All applicants must submit a 500-word essay describing their philosophy of public service. The essay should include:

- the applicant's personal and professional goals, and how those goals relate to a career in public service, and
- a description of any classes, volunteer experiences, or employment experiences which have prepared the applicant for a career in public service.

**4. Two Letters of Recommendation**

Instructions:

Applicants must submit two letters of recommendation: one from a faculty member and one from a non-faculty member, and forward the letters to the dean by early February. Fellowships will be awarded based on the applicant's academic ability and promise, career plans, and individual qualifications with emphasis on leadership and communication skills.

### Part B: DEAN OR HEAD OF GRADUATE DEPARTMENT

Submit the completed packet including the application form, a copy of the Student Aid Report, the student's personal essay, and two letters of recommendation to the Texas Higher Education Coordinating Board no later than February 20, 2015. **No additional materials should be included in the application packet sent to the Coordinating Board.**

**\*Please Note:** The Coordinating Board will rank applicants, select the award recipient and contact the recipient and the dean of institution who nominating the student by the end of March.

**Kenneth H. Ashworth Fellowship Program Application**  
2015-2016 Academic Year

**PART A: TO BE COMPLETED BY APPLICANT**

Last Name		First	MI	SSN	County of Permanent Address	
Permanent address for receiving spring announcement				Spring phone number where student can be reached		
Major		Degree Sought		Estimated date of graduation	Cumulative GPA	
Recent Extracurricular Activities*			Year	Work Experience Related to Public Service		Year
<p>* If outside responsibilities precluded your participation in extracurricular activities, describe these responsibilities and your roles with regard to them.</p>						

**PART B: TO BE COMPLETED BY THE DEAN OR HEAD OF GRADUATE DEPARTMENT**

Does your inst. classify the applicant as a TX Resident? <input type="checkbox"/> Yes <input type="checkbox"/> No		Priority you assign this applicant <input type="checkbox"/> 1 of 1 <input type="checkbox"/> 1 of 2 <input type="checkbox"/> 2 of 2
Name	Title	
Institution	E-mail Address	
Inst. Mailing Address	Phone Number	
Building/Mailing Address Line 2	Fax Number	
Building/ Mailing Address Line 3	Today's Date	
City/Texas/Zip	In your opinion, does the applicant NEED this assistance to attend college? <input type="checkbox"/> yes <input type="checkbox"/> no	
Your Signature		

To receive consideration for a fellowship, a complete application packet must be received at the Coordinating Board by February 20, 2015. A complete packet includes the application, a copy of the Student's Aid Report from the financial aid office; a Personal Statement from the applicant, and two letters of recommendation, one from a faculty member and one from a non-faculty member.

**Send the packet to:**

Texas Higher Education Coordinating Board  
Kenneth H. Ashworth Fellowship Program  
1200 E. Anderson Lane  
Austin, TX 78752