

## **Grading and Degree Requirements**

### **PhD Students**

#### **4.52 Grades and Grade Point Average**

##### ***4.521 Grades Used by the Graduate School***

The only grades used by the graduate school to compute the grade point average are A, B, C, F, and U, where on a 100 point scale A=90-100, B=80-89, C=70-79, F=0-69. The grade point average is calculated on the 4.0 system; a grade of U is computed as equal to a grade of F. A grade shall be provided for each course taken in every term and shall be based solely on performance in that term. When a student retakes a course both grades will be computed into the overall grade point average.

##### ***4.522 Incomplete (I)***

The symbol for "incomplete" (I) will be reported in cases where a student has, with the permission of the instructor, failed to complete all of the required work of the course by the end of that term. An "incomplete" (I) is valid for a period not to exceed one term. By the end of that time the student must have completed the required work of the course, and a proper grade must have been reported to the dean, or the "I" will be changed to an F. An "I" shall not be used for courses graded S/U (satisfactory/unsatisfactory)

##### ***4.523 Not Reported (NR)***

The symbol for "not reported" (NR) is issued when an instructor cannot have the final grade prepared for a student by the reporting deadline or in cases when a course extends beyond the usual graduate school reporting deadline. A grading symbol "NR" is valid for a period not to exceed one term. NR may be changed to S or U or to A,B,C, or F.

##### ***4.524 Credit (CR)***

The grade of "credit" (CR) may be granted upon recommendation by the program director and approval of the dean, and shall be used to designate that a student has been given credit for a course, competence for which has been demonstrated by previous work or by taking an examination for credit. Courses graded CR may count toward degree requirements, but the grade is not computed in the grade point average.

##### ***4.525 Grading and Maximum Credit for Research***

Quality of work in research courses is evaluated as "satisfactory" (S) or "unsatisfactory" (U). An S grade qualifies the student to receive course hour credits towards the degree. No more than nine credit hours for research courses may be credited toward the minimum hour requirements for a degree. A part of the requirement for successful completion and credit for research shall be that the student submit to the instructor a brief written synopsis describing the research done in that term. This report shall be submitted by the last day of the term for review and approval by the instructor and the program director. The program director submits the reports and grading sheets to the dean. The grade of "incomplete" is inappropriate for research courses.

##### ***4.526 Grading and Maximum Credit for Seminar***

Seminar (6195) is a one-credit course. Each student presenting a seminar shall receive a letter grade, while students not making a presentation will receive a grade of "satisfactory" (S) or "unsatisfactory" (U). No more than three credit hours of seminar may be counted toward the minimum hour requirements for a degree.

***4.527 Grading and Maximum Credit for Thesis and Dissertation***

Quality of work in thesis (6098) and dissertation (6099) courses is evaluated as satisfactory (S), needs improvement (N) or unsatisfactory (U). An S or N grade qualifies the student to receive course hour credits toward the degree. No more than six hours of thesis courses will be credited toward the minimum hour requirements for a degree. Students registering only for thesis or dissertation must register for a total of nine credit hours to be counted as a full time student. The grade of "incomplete" is inappropriate for thesis and dissertation courses.